

**TO:** Mayor and Board of Trustees  
**FROM:** Village Administrator Steve Stricker and Staff  
**SUBJECT:** Regular Meeting of May 23, 2011  
**DATE:** May 23, 2011

## **PLEDGE OF ALLEGIANCE**

Miss Rama Hamad, Elm School

## **PUBLIC HEARING – Annexation Agreement 15W460 North Frontage Road**

Enclosed is the public hearing notice for the Annexation Agreement for the property at 15W460 North Frontage Road. The Ordinance approving this Agreement is Item #6A on this agenda. **It is my recommendation** that the public hearing be continued to 7:00 p.m. on June 13, 2011.

## **6. ORDINANCES**

### **A. Annexation Agreement (15W460 North Frontage Road)**

The Village Attorney has been working with Mayor Grasso and me, along with the attorneys for SAIA and the property owner, Mr. Robert Rogulic, to finalize an annexation agreement for the property located at 15W460 North Frontage Road. Although considerable progress has been made, the agreement is not yet finalized. With this in mind and to allow ample opportunity for the Board and residents to review the annexation agreement prior to approval, **it is my recommendation** that the Ordinance adopting the Annexation Agreement for 15W460 North Frontage Road be tabled to June 13, 2011.

### **B. Grant Special Use (201 Bridewell Drive – Eddie Merlot's)**

Please find an Ordinance granting special use approval to permit a restaurant with limited live entertainment, sales of alcoholic beverages, with extended hours of operation, and for site plan approval for an addition to an existing building. Also attached a letter from the Plan Commission recommending approval of a revised building elevation plan.

This petition was previously forwarded to the Board of Trustees by the Plan Commission. The Board remanded the petition to the Commission for review of a revised building elevation. The Plan Commission recommends approval of the revised elevation finding that the revisions satisfy the Commission's previous recommendation to reduce the amount of stucco on the building and increase the amount of brick and stone.

**It is our recommendation:** that the Board concurs with the Plan Commission and approves the Ordinance.

**C. Grant Special Use (51 Shore Drive – Personalization Mall)**

Attached is an Ordinance granting special use approval for a non-residential fence. The fence encloses an outdoor patio used as an employee lounge area. The Plan Commission recommended approval of the special use. At the May 9, 2011 meeting, the Board directed staff to prepare the attached Ordinance.

**It is our recommendation:** that the Board approves the Ordinance.

**7. RESOLUTIONS**

None.

**8. CONSIDERATIONS**

**A. Plan Commission Recommendation – Amend Sign Ordinance**

Please find attached a letter from the Plan Commission recommending amendments to the Sign Ordinance. The Plan Commission is responding to direction from the Board of Trustees and the ad hoc Sign Ordinance Task Force appointed by the Board. The task force recommended consideration of several amendments to the Sign Ordinance.

In response to the recommendations of the Sign Ordinance Task Force, the Plan Commission provides the following recommendations:

1. **Number of Signs:** The Plan Commission recommends an increase in the permitted size/area of signs for buildings exceeding 50,000 square feet in floor area and located on properties that abut I-55. The recommended amendment would allow one square foot of additional sign area for every 1,000 square feet of floor area above 50,000 square feet. The current Ordinance sets this threshold at 100,000 square feet.
2. **Temporary Signs:** The recommended amendment classifies temporary signs that exceed the permitted size or number of signs as conditional signs. This means that temporary signs that exceed the standards must be presented to the Plan Commission for a recommendation to the Board. No changes to the standards are proposed.
3. **Transitional District Signs:** The recommended amendment increases the size of ground signs in a Transitional District from 16 to 50 square feet. This is consistent with a number of approved variations for such signs.

4. **Billboard Signs:** Although suggested by the Task Force, the draft amendment does not include any text for amortization of off-premise advertising signs (billboards). This is based on a report from the Village Attorney indicating that amortizing billboard signs can be costly and subject to strict legal requirements. A copy of that report is attached.
5. **Human Signs:** The recommended amendment clarifies that human carried portable signs used to advertise retail sales are considered prohibited portable signs.
6. **Stucco Monument Signs:** The recommended amendment prohibits stucco or EIFS ground mounted signs.

**It is our recommendation:** that the Board directs staff to prepare an Ordinance amending the Sign Ordinance as recommended by the Plan Commission.

**B. Phase II Landscaping/Engineering – CLR Bridge over I-55**

Please find attached a contract for landscaping and engineering services related to the County Line Road/I-55 interchange and bridge enhancement project. This contract is for planning and engineering work related to the \$1.4 million dollar ITEP (Illinois Transportation Enhancement Project) grant received by the Village. The recommended contractor is Hitchcock Design Group (HDG). HDG would use Strand Engineering as their engineering sub-contractors. The total amount of the contract is not to exceed \$258,570. Strand Engineering is also doing the engineering work for IDOT on the bridge replacement aspect of this project.

The roots of this project date back to May of 2008 at which time the Board approved the Downtown Burr Ridge Entryway Master Plan. That plan included the improvements along County Line Road (brick pavers, signage, and landscaping) and it included planned enhancements along Bridewell Drive and at the intersection of I-55 and County Line Road. The first phase of the Plan, the brick pavers, signage and landscaping along County Line Road and Burr Ridge Parkway, was implemented in 2008-2009. Subsequent phases were postponed pending funding.

In 2009, it came to the Village's attention that the Illinois Department of Transportation was planning to reconstruct the County Line Road bridge over I-55. The Village Board hired HDG to prepare enhancements to the bridge project and IDOT agreed to allow the Village to add a faux brick parapet wall, leaf sculptures, and monuments to the bridge project. In 2010 and with the encouragement of IDOT, the Village applied for ITEP funding for the bridge enhancements as well as the landscaping plan included in the May 2008 Master Plan. The Village's ITEP grant application was approved in 2010 in an amount of 1.8 million dollars with approximately \$400,000 of the 1.8 million coming from Village matching funds that will be paid out of the Hotel/Motel Tax Fund.

The \$258,000 for hiring HDG and its sub-contractor will be a part of the Village's matching funds for this grant. Please note, however, that the grant money will not become available to the Village until the project is bid for construction. IDOT has confirmed that we will be reimbursed for the planning and engineering costs. The initial costs have been budgeted and will be paid out of the Capital Projects Fund, which will be reimbursed once the grant funding is awarded. This is necessary for the Village to piggy back this project on IDOT's engineering work for the bridge enhancements.

Attached is the concept plan that has previously been reviewed by the Village Board and was included in the ITEP grant application. As final planning and design move forward, plans will be presented to the Board for approval. The contract includes a presentation to the Board of the final plans. That presentation is expected on June 27, 2011.

**It is our recommendation:** that the contract is awarded to Hitchcock Design Group in an amount not to exceed \$258,570.

**C. Rename 77<sup>th</sup> Street to Memorial Drive**

As we discussed briefly at the May 9 Board meeting, the Veterans Memorial Committee is recommending the renaming of 77<sup>th</sup> Street to Memorial Drive. Trustee Len Ruzak agreed to contact the three property owners whose addresses would change as a result of this action and will report to the Board on Monday evening.

As an alternative to renaming 77<sup>th</sup> Street, the Village Board could designate 77<sup>th</sup> Street as Memorial Drive by bestowing an "honorary" street sign, similar to what one would see on many neighborhood streets throughout the City of Chicago.

Board direction is requested.

**D. Street Policy Recommendation – Supplement Resurfacing Work**

At the May 9 Village Board meeting, the 2011 Resurfacing Contract was awarded to the low bidder, Chicagoland Paving, in the amount of \$199,900.

The 2011 Road Program budget includes \$282K which had been programmed for resurfacing work. Since the low bid for the resurfacing project is \$199K, the Village is presented with the opportunity to perform \$82K in additional resurfacing work at the contract unit prices, without exceeding the budgetary allotment for this year.

It should be noted that the 2011 Resurfacing Program has been significantly reduced from previous years, in an effort to acknowledge budgetary limitations, and to provide adequate funds for the local match

for the 91<sup>st</sup> Street LAPP project and the Madison/Joliet Traffic Signal STP project, both of which are grant-funded projects and both of which will have a substantially reduced impact on this year's budget due to cost savings which have been negotiated by the Village. The Resurfacing Program itself has historically been funded by Motor Fuel Tax (MFT) revenue from the state, as well as a contribution from the General Fund. This year, the contribution from the general fund has been eliminated in order to assist with balancing the budget. The addition of supplemental resurfacing work, as recommended herein, will still not require a contribution from the General Fund.

Due to the fact that the 2011 program has been scaled back from previous years, the Engineering Division recommends taking advantage of the favorable pricing to perform additional resurfacing and preventative maintenance (patching) during this construction season. The Engineering Division has performed additional calculations to determine which locations would be the most suitable candidates for acceleration, and the following locations have been identified:

Base Contract \$ 199,000

Supplemental work proposed:

- 71<sup>st</sup> Street, between 72<sup>nd</sup> Street and dead end: \$ 42,000
- Oak Werth Court: \$ 20,000
- Miscellaneous patching \$ 20,000

**Total Proposed Contract (including additional work): \$ 281,000**

When the additional work is combined with the base contract, the expenditure will remain at or below the budget allotment for this work (\$282K). The Village anticipates the expenditures associated with all elements of this year's road program (resurfacing/crack-filling/pavement marking) to be as follows:

<b>2011 Road Program – Anticipated Expenditures</b>		
<b>Description</b>	<b>Anticipated Expenditure</b>	<b>BUDGET</b>
<b><i>Resurfacing Contract (with supplement)</i></b>	<b>\$ 281,000</b>	<b>\$ 282,000</b>
Material Testing Contract	\$ 12,000	\$ 15,000
Crack-filling Contract	\$ 30,000	\$ 30,000
Pavement Marking Contract	\$ 20,000	\$ 20,000
<b>TOTAL</b>	<b>\$ 343,000</b>	<b>\$ 347,000</b>

**It is our recommendation:** that the Board authorize additional resurfacing work, to be performed at the low-bid contract unit prices previously awarded to Chicagoland Paving, in an aggregate amount not to exceed \$282,000.

**E. Reappoint Mike Stratis to Plan Commission**

Mayor Grasso is recommending the reappointment of Mike Stratis to the Plan Commission for a five-year term expiring February 1, 2016. Mr. Stratis was the Commission Alternate from September 2005 to February 2008, when he was appointed as a full-time Plan Commissioner.

**It is our recommendation:** that the recommendation to reappoint Mike Stratis to the Plan Commission be approved.

**F. Appoint Dehn Grunsten to Full Plan Commissioner Status**

Mayor Grasso is recommending that Plan Commission Alternate Dehn Grunsten be appointed as a full-time Plan Commission member to fill the vacancy created by the election of John Manieri to the Board of Trustees. This uncompleted term will expire February 1, 2014. Ms. Grunsten has been the Alternate to the Plan Commission since July 12, 2010.

**It is our recommendation:** that the recommendation to appoint Dehn Grunsten to full-time status on the Plan Commission be approved.

**G. Appoint J Maggio to Pathway Commission**

Mayor Grasso is recommending the appointment of Mr. J Maggio to the Pathway Commission for a term that will expire on September 10, 2012. Attached is Mr. Maggio's completed Volunteer Questionnaire.

**It is our recommendation:** that the recommendation to appoint J Maggio to the Pathway Commission be approved.

**H. Reappoint John Navickas to Board of Fire and Police Commissioners**

Mayor Grasso is recommending the reappointment of John Navickas to the Board of Fire and Police Commissioners for a three-year term expiring April 30, 2014. Mr. Navickas has been a member of the BFPC since August 1998.

**It is our recommendation:** that the recommendation to reappoint John Navickas to the Board of Fire and Police Commissioners be approved.

**I. Request for Hotel/Motel Tax Funds – Burr Ridge Park District**

Enclosed is a letter from Jim Pacanowski, Director of Parks and Recreation for the Burr Ridge Park District, requesting our annual contribution toward the Park District's Harvest Fest event. \$1,000 has been placed in the Hotel/Motel Tax Fund Budget for this purpose.

**It is our recommendation:** that the request from the Burr Ridge Park District for a contribution toward its Harvest Fest event in the amount of \$1,000 from the Hotel/Motel Tax Fund be approved.

**J      Proclamation – “Welcome Home 2011” Days**

Enclosed is a Proclamation designating June 17-19, 2011, as “Welcome Home 2011” in the Village of Burr Ridge. This three-day event commemorates the 25<sup>th</sup> anniversary of the Chicago Vietnam Veterans Welcome Home Parade and recognizes the service of all our Veterans, as well as those currently serving in our military.

**It is our recommendation:**            that the Proclamation be approved.

**K.      Approval of FY 10-11 Vendor List**

Enclosed is the FY 10-11 Vendor List in the amount of \$165,199.44 for all funds. The FY 10-11 Vendor List includes the following special amounts:

- \$14,677.12 – Winkler’s Tree Service for April 2011 curbside brush chipping program
- \$13,500.00 – Harbour Contractors for Change Order #12 of the Police facility construction contract
- \$21,262.20 – HDR Engineering, Inc. for Phase 2 Madison Street/Joliet Road intersection engineering

**It is our recommendation:**            that the FY 10-11 Vendor List be approved.

**L.      Approval of FY 11-12 Vendor List**

Enclosed is the FY 11-12 Vendor List in the amount of \$116,128.44 for all funds, plus \$180,904.37 for payroll, for a grand total of \$297,032.81. The FY 11-12 Vendor List includes the following special amount:

- \$66,206.25 – US Bank for PD debt certificate interest-June 2011

**It is our recommendation:**            that the FY 11-12 Vendor List be approved.